

Remote Internships: Frequently Asked Questions

Remote Internships

- **What exactly is a remote internship?**
 - Remote internships are done entirely online. The intern gains valuable experience while working remotely, rather than being physically present within a “typical” office setting.
- **What does a good remote internship look like?**
 - A good remote internship will:
 - Allow for participation in authentic tasks considered meaningful to the organization
 - Offer supervision by staff at the internship host organization who are trained in mentorship
 - Cultivate both cultural (i.e., skills, knowledge, professional norms) and social (i.e., professional networks capital that are valued by a profession and/or discipline.
 - Have clearly set expectations around communication

Funding

- **What types of remote opportunities does the Dickey Center support?**
 - The Dickey Center provides funding resources for remote or virtual internships, research, and special projects that can be undertaken from home, that do require any travel.
 - We provide a standard grant of \$1500. Students who require additional financial support can specify the additional need for funds in more detail in their application.
- **Which campus Center is most appropriate for my funding request?**
 - The Dickey Center funds remote internships, volunteer positions, and research that have an international focus and are strongly correlated with a student’s academic interests and future career goals.
 - Other Centers on campus (i.e. Rocky, Tucker, Center for Professional Development, ISTS, etc.) also have funding options for remote or virtual opportunities; Check their websites to learn more information and to see where your opportunity fits best. If your project fits the criteria for more than one Center, it is okay to apply to more than one.
- **Can I get funding from other sources?**
 - If offered funding from more than one Center, you must choose only 1 funding stream. These campus organizations communicate with each other before they finalize who they give their funding to; students cannot receive more than 1 grant for the same project.
 - If applying for funds through the Dickey Center, all internships and research assignments should be unpaid.
- **If I receive Dickey Funding for a remote internship, can I apply for a “normal” international internship later?**
 - You will not be eligible to receive a second “Build Your Own” internship. However, you can apply for other types of Dickey grants (i.e. GHI fellowship, partnered opportunity, Lombard fellowship etc..).

Finding Opportunities

General Questions

- **How do I find a remote internship opportunity?**
 - Start by thinking about your interests, skills, and what you hope to get out of your internship. Look back on classes you have taken at Dartmouth and find ways to build off these experiences.
 - Visit the Center for Professional Development's website to search the student internship database.
 - Look at www.idealists.org; lots of organizations will post available internships and volunteer positions on this site. Use this to get a sense of what organizations are out there and what opportunities exist in your area of interest.
 - Be creative! Talk to your professors. Contact organizations/businesses you've read about or seen in the media. Network with people you know working in a field that interests you. Reach out to alumni! Talk with students from a region you're interested in.
 - There are several third-party companies and organizations that serve as brokers or "middlemen" between postsecondary institutions or students and employers. Here at the Dickey Center we do not endorse any particular organization or service but are aware that these may be an option for some. If interacting with these providers, you should consider whether there is a cost to participate, and if so what is included in these fees.
 - Reach out to our Global Studies team at Dickey.Student.Funding@Dartmouth.edu if you have any questions!
- **How can I tell if an internship is legit?**
 - Try talking to other people who have worked for the organization in the past.
 - Ensure that the organization is an established and legitimate business or organization. This involves documenting that the host has a physical location, a working website, a tax ID number, and contact information that is valid and up-to-date.
 - Reach out to our Global Studies team at Dickey.Student.Funding@Dartmouth.edu if you would like us to take a look at the organization you are considering.

Specific Questions

- **Are there a required number or weeks, or hours per week I'll need to work?**
 - That will depend on the needs and capacity of your host organization, but generally speaking, the internship should be robust enough to be the significant focus of your leave term.

Applications

- **What do I emphasize in my funding essay?**
 - Why you, why this, why now! Help us understand your skill set, academic and co-curricular background, and how all this connects to this particular opportunity.
 - Try to elaborate on past experiences you have had and classes you have taken, and then try to link those to your future career and personal goals.
- **Do I have to budget all \$1,500?**
 - No. \$1,500 is the standard award for a remote experience. However, budget for what you think you need realistically to undertake your experience. Budgeting more or less money will not decrease or increase the likelihood your internship will get funded.